



Event Specific Risk Assessment for Normandy Barracks, Sunday December 28th 2014.



Name of Club		Humberside & Lincolnshire Orienteers	
Name of person completing this form	Neil Harvatt	Position of person completing this form	Organiser
Venue for event	Normandy Barracks, Leconfield BOF Reg No.67828	Date for event	28-Dec-2014
Name of person in charge of event		Neil Harvatt	
Risk assessment signed		Risk assessment dated	
Risk assessment checked by (name, position and date)	Print name & position (controller): John Butler - Controller		
	Sign and date:		

Emergency Information

Emergency access point (for emergency vehicles)	Post code / grid reference: HU17 7LX. Grid ref TA 024429	Place from which signed: A164 1km north of A164/A1035 roundabout
Nearest A&E hospital:	Name and Post code: Hull Royal Infirmary (Anlaby Road) (HU3 2JZ) (01482-875875)	Map available (where): Registration Tent
Working telephone:	Landline or mobile: If mobile (reception checked?) Mobile – reception good	Number: 07800784255
First Aid cover	Name of first aiders: Brian Slater, Mary Carrick, Neil Harvatt	Located where? Registration

Hazard – note under these headings (see suggested examples to consider)	Possible outcome / injury including note on severity and likelihood of occurrence	Mitigation <ul style="list-style-type: none"> • What control measure? • Who is responsible?
In area to be used (outdoor):		
General – Military area	Low risk – high severity	Competitors will be warned not to pick up anything suspicious or interfere with anything. It is low risk as this is a military transport school. Verbal warning by starter (resp NH)
Slopes	Low risk – low/medium severity	No slopes of any significance in the area – some minor ones exist and are marked on the map with standard symbols. (Resp – Mapper)
Water	Low/medium risk – low/medium severity	There are areas of water (streams and ponds) on the competition area. These are clearly marked on the map. Competitors will be informed of their existence and instructed that they are not to be crossed. (Responsibility – Organiser NH).
Wire / ruined fences	Low risk – low/medium severity	All known fences and ruined fences are marked on the map. There is one fence of particular concern along the middle of a runway which is not easy to see. Streamers will be fastened to this fence to make it more obvious. (Planner)
Uneven surfaces on the course Uneven surfaces Car park, etc	Low risk – low/medium severity Low risk – low/medium severity	Competitors aware – all events have uneven surfaces If in car-park, notice posted in final details (Responsibility – Organiser NH)
Undergrowth/tree branches	Low risk – low/medium severity	Competitors aware – all events in wooded areas have branches/undergrowth.
Traffic competition area	Low risk – medium/high severity	No traffic is anticipated in the competition area or in walk to from start/finish. The transport school is not operating on this day.
Traffic – car park	Low risk – medium/high severity	Large car parking area. Car park/assembly laid out to avoid routes to start/finish clashing with vehicles

<p>Participants</p> <p>Clothing/shoes/equipment</p> <p>Unexpected reactions/allergies</p> <p>Competitors not returning</p>	<p>Low risk - low severity</p> <p>Low risk - low severity</p> <p>Low risk - high severity</p>	<p>Competitors checked by Starter that they are correctly equipped (including a whistle).</p> <p>First Aid Kit at registration, phone ambulance if required.</p> <p>Register maintained of starters, search procedure implemented if required.</p>
<p>Other people/activities in area</p> <p>Stranger danger / other activities</p>	<p>Low risk – low severity</p>	<p>The area is not open to other members of the public</p>
<p>Weather</p> <p>Bad weather (wet/cold)</p> <p>Heat – not expected on December 28th!</p>	<p>Medium risk - medium severity</p> <p>Low risk - medium severity</p>	<p>Check clothing is appropriate for weather. (Starter) Cancel event if conditions poor.</p> <p>Advise participants to be hydrated. (Organiser)</p> <p>Organiser (NH) to check weather forecast prior to event As at December 24th expected weather – partly sunny 6 degrees, 20% chance of precipitation.</p>
<p>Equipment</p> <p>Computer equipment in tent</p> <p>Supply cable</p> <p>Guy ropes on tent (trip hazard)</p> <p>Stakes (pointed to go in ground)</p>	<p>Low risk - low/medium severity</p> <p>Low risk – high severity</p> <p>Low Risk – Low severity</p> <p>Low Risk – Low severity</p>	<p>Cabling to be kept tidy, all connections to be secure.</p> <p>To be securely fastened to fence – and laid so as not to present a hazard to participants.</p> <p>Red/white tape tied to ropes if likely to be trip hazard.</p> <p>Anyone carrying them to be advised to carry point down.</p>