



Event Specific Risk Assessment for YHOA Middle Distance Championships,  
Knapton Wood, 29<sup>th</sup> March 2015



<b>Name of Club / satellite club name / after school club</b>		Humberside & Lincolnshire Orienteers	
<b>Name of person completing this form</b>	Ken Hutson	<b>Position of person completing this form (coach, organiser etc)</b>	Organiser
<b>Venue for session / event / activity</b>	Knapton Wood,	<b>Date for session / event / activity</b>	29 <sup>th</sup> March 2015
<b>Name of person in charge of session / event / activity</b>		Ken Hutson	
<b>Risk assessment signed</b>		<b>Risk assessment dated</b>	16 <sup>th</sup> March 2015
<b>Risk assessment checked by (name, position and date)</b>	<b>Print name &amp; position (coach mentor, controller etc):</b> David Horn - Controller		
	<b>Sign and date:</b>		

Emergency Information

<b>Emergency access point (for emergency vehicles)</b>	<b>Post code / grid reference:</b> SE 896757	<b>Place from which signed:</b> 300 yards on both approaches to the access point on A64.
<b>Nearest A&amp;E hospital:</b>	<b>Name and Post code:</b> The York Hospital , YO31 8HE Scarborough General Hospital, YO12 6QL	<b>Map available (where):</b> Registration / Knapton Quarry
<b>Working telephone:</b>	<b>Landline or mobile:</b> <b>If mobile (reception checked?)</b> Adequate reception in the area e.g. Assembly, Start, Finish	<b>Number:</b> 07748 763368
<b>First Aid cover</b>	<b>Name of first aiders:</b> Brian Slater, Neil Harvatt, Mary Carrick.	<b>Located where?</b> Enquiries/Download

Hazard – note under these headings (see suggested examples to consider)	Possible outcome / injury including note on severity and likelihood of occurrence	Mitigation <ul style="list-style-type: none"> <li>• What control measure?</li> <li>• Who is responsible?</li> </ul>
<p><b>In area to be used (outdoor):</b> All outdoor hazards</p> <p>Site access &amp; egress by vehicles, car park</p> <p>Woodland boundary fences</p> <p>Old quarry, steep-sided crags</p>	<p>Injuries resulting from hazards</p> <ul style="list-style-type: none"> <li>• Injuries resulting from collision with vehicles</li> </ul> <p>Severity high, likelihood minimal if controls implemented.</p> <ul style="list-style-type: none"> <li>• Injuries resulting from contact with barbed wire.</li> </ul> <p>Severity moderate, likelihood small if controls implemented.</p> <ul style="list-style-type: none"> <li>• Injuries resulting from slips and</li> </ul>	<ul style="list-style-type: none"> <li>• Safety information in Final Details – copies available in advance on website (KH)</li> <li>• Competitors instructed not to cross the road or any fence (KH)</li> <li>• Access to Knapton wood from the south available for emergency vehicles.</li> <li>• Large signs will be erected at the side of the A64 warning drivers of turning vehicles at the junction of the access track and A64. These will be placed at 300/200/100 yards from the junction in both directions. Competitors will be warned verbally and in the Final Details to take extra care at this junction, particularly when egressing the track. (KH)</li> <li>• Marshals will supervise and control entrance to &amp; exit from the parking site through the single track (KH)</li> <li>• Car park marshalled by at least four competent persons. (KH)</li> <li>• Vehicles parked on one side of two tracks and at various places within the quarry area with adequate space to enable them to manoeuvre safely (KH).</li> <li>• Most competitor courses may require them to cross parking areas. Competitors will be warned on the Final Details and by the Start Marshalls.</li> <li>• Courses do not require competitors to cross any fences (KH)</li> <li>• Impassable crags clearly marked on map. (BW)</li> </ul>

	<p>falls</p> <p>Severity high, likelihood small if controls implemented.</p>	<ul style="list-style-type: none"> <li>Area only used by longer courses (Green and above)</li> </ul>
<p><b>Participants</b> Competitor off course/ lost/ disorientated/fatigued</p>	<ul style="list-style-type: none"> <li>Injuries to a competitor resulting from incident (slip, trip,fall) in the area not seen by another competitor.</li> </ul> <p>Severity high, likelihood small if controls implemented.</p>	<ul style="list-style-type: none"> <li>Procedure for competitors travelling alone (KH)</li> <li>Relatively small area with clearly defined boundaries</li> <li>Procedure for ensuring all competitors have returned from their courses (BS/KH)</li> <li>Missing Person Procedure implemented if competitor is overdue</li> <li>Competitors required to carry a whistle (KH)</li> <li>Leg covering/ suitable clothing required for all competitors – anyone not suitably attired will not be allowed to start (KH/Start Team)</li> <li>Qualified First Aid persons available at Registration. (BS/NH)</li> </ul>
<p><b>Other people/activities in area</b> This area is a private woodland with some public footpaths, notably the Wolds Way.</p>		<ul style="list-style-type: none"> <li>Landowner fully informed of activities (KH)</li> <li>Apart from the Landowner presence and possible walkers on the Wolds Way, no other activities are taking place in the area.</li> </ul>
<p><b>Weather</b> Excessive cold, strong wind, rain or snow or a combination of above</p>	<ul style="list-style-type: none"> <li>Injuries as result of RTAs travelling to/from event</li> <li>Hyperthermia / exposure</li> <li>Injuries as a result of hidden features due to snow</li> </ul> <p>Severity high but likelihood minimal with controls in place.</p>	<ul style="list-style-type: none"> <li>Weather forecast monitored regularly (KH)</li> <li>Cagoules may be mandatory (DH)</li> <li>Event cancelled if conditions either increase the level of risk to an unacceptable level for those travelling to the event and / or competitors taking part in the area e.g. heavy rain/snowfall (DH)</li> </ul>
<p><b>Equipment</b> Electrical equipment / cables in the Tent allocated for the event Registration.</p>	<ul style="list-style-type: none"> <li>Injuries as a result of trips &amp; falls</li> </ul> <p>Severity moderate, likelihood small if controls implemented.</p>	<ul style="list-style-type: none"> <li>Equipment set up by HALO members with considerable previous experience. (BS/KH/NH)</li> <li>Tent ropes taped.</li> <li>Cables stored mainly under tables and will not be where competitors or any other person will be walking. (BS/KH)</li> </ul>