

HUMBERSIDE AND LINCOLNSHIRE ORIENTEERING CLUB CONSTITUTION

Approved November 1981. Revised and approved September 2006

1 TITLE

The club shall be called Humberside and Lincolnshire Orienteering Club
The Club shall be affiliated to the Yorkshire and Humberside Orienteering Association [YHOA] and to the British Orienteering Federation [BOF].

2 OBJECTIVES

The objective of the club shall be to further the development of, and participation in, the sport of Orienteering in Humberside and Northern Lincolnshire

3 MEMBERSHIP

Membership of the Club shall be open to anyone. There shall be 5 categories of Membership. Family, Senior, Junior, Group and Honorary Life Membership. These categories are as defined at any time by BOF. Honorary Life Membership shall usually be elected at an AGM.

The membership fees for the following year shall be agreed at the Annual General Meeting, The membership fee must be paid by the last day of January of the current year otherwise membership shall be deemed to have lapsed.

4 COMMITTEE

The affairs of the Club shall be run by a committee of 10 Members [maximum]. Officers; Chairman, Secretary, Treasurer. The officers shall have the power to co-opt other members as required and/or on a temporary basis. All voting members are eligible for committee posts.

A quorum shall consist of 4 members of the committee, including one from Chairman, Secretary or Treasurer.

The Chairman will be able to stand for election for no more than 3 consecutive years. He will be able to stand for a different office.

Non voting members may attend any committee meeting by pre arrangement with the committee.

5 FINANCE

The Treasurer shall be responsible for the financial affairs of the club and may be called upon at any time to report on the current financial situation.

The financial year shall run from September 1st to August 31st and the accounts should be audited before the AGM.

The club shall have a Bank/Building Society Account. The following officers shall be authorised to sign cheques; two from Chairman, Treasurer and one other.

6 ANNUAL GENERAL MEETING

An Annual General Meeting shall be held before October 31st each year. All members shall be informed of the AGM at least 28 days in advance.

The business of the AGM shall be to:

- a) Confirm the Minutes of the previous AGM and deal with any Matters Arising from those Minutes.
- b) Receive the Chairman's Annual Report
- c) Receive the Treasurer's Report and the Accounts for the year.
- d) Elect an Auditor
- e) Agree membership fees for the forthcoming year.
- f) Elect/Re-elect all the club officers
- g) Discuss any items proposed by members in advance
- h) AOB approved by the Chairman and not requiring a vote.

Nominations of candidates for elections of officers shall be made in writing to the Secretary at least 14 days in advance of the AGM. Any positions for which no nominations have been received may be filled on the day.

Items of business proposed by members shall be submitted in writing to the Secretary at least 14 days in advance of the AGM.

Venue of AGM and Agenda to be published in the HALO magazine at least 28 days in advance of the Meeting.

Decisions at the AGM shall be by a simple majority of votes. Everyone present at the AGM who is M/W 18 and over is entitled to vote, up to a maximum of 2 votes per family membership.

A quorum for an AGM shall be 20 members or 5% of the voting membership whichever is the larger.

7 SPECIAL GENERAL MEETINGS

Special General Meetings may be called by the committee or on a request in writing to the Secretary from not less than 10 voting members. At least 21 days notice of the meeting must be given. Quorum as at AGM.

8 ALTERATIONS TO THE CONSTITUTION

Alterations to this constitution shall be by a simple majority at the AGM and notice of the intended alteration shall be given to the Secretary in writing at least 14 days before the AGM.

9 DISSOLUTION

The club shall be dissolved by a simple vote at a Special General Meeting. Any funds or assets shall not be distributed among the members but shall be given or transferred to another orienteering club covering the same area or to YHOA.